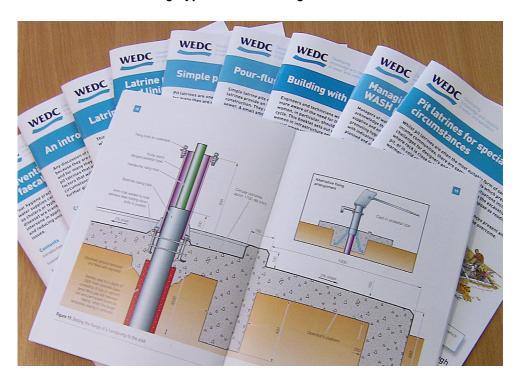


Guides on water and sanitation

Our collection of guides provides essential information and instruction about specific water, sanitation, hygiene and related subjects. They are produced in a handy A5 format and are copiously illustrated.

The guides are available to download free from the our website or can be purchased through our online store. This document is a list of currently available titles featuring hyperlinks to each guide.



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GUIDE 1

An introduction to visual impact assessment

The appearance of a proposed infrastructure development is an important issue, especially for the local community, so environmental assessments should include careful consideration of likely visual impacts of development projects and propose ways to mitigate against them.

Quantifying visual impact is often subjective and will literally depend on the viewpoint of individuals. This guide introduces the main factors that need to be considered in making a visual impact assessment.

Contents	
Introduction	
Reasons for assessing visual impacts	
Elements of the landscape	
Landscape features	,
Desk studies	3
Field studies	í
Predicting impacts10	
Mitigation11	
Conclusions	
Deferences and further reading	



This guide is not designed to explain visual assessment in depth, as that requires a greater level of understanding than can be easily delivered in a short note. Hower should be enough to explain to managers and other project staff why visual asses are needed and how they are carried out.

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WEDC Developing knowledge and capacity

Apron slabs for water points: an engineer's guide

Despite the large number of concrete slabs installed around water points throughout the world, relatively few detailed drawings of apron slabs exist. Those few drawings have many similar features and a number are copied from a common source. With the aid of technical and hand-drawn illustrations, this guide provides information about apron slabs in a new itussrations, this guide provides information about apron stabs in a new form. It explains what apron slabs are and why they are needed. It considers physical, social and organizational factors and presents technical options and recommendations for their design and construction.

- Controlled	
What is an apron slab?1	I have some of
Location of the water point1	*
Social factors2	J. J. A. March
Aspects of use5	1
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Constructing the slab20	THE PARTY OF THE P
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Although the main focus of this guide is on the use of apron slabs with handpump ed boreholes, many of its recommendations will be relevant to other types of water

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CHIDE 2

Disasters and emergencies: definitions, impacts and response

The number of reported natural disasters is increasing and there is an apparent ongoing need to provide international humanitarian aid to people affected by conflict and war. Understanding the factors that influence the decision to intervene is important in the management of disaster relief and in the prevention of future crises.

This guide examines the key issues, sets out the definitions of disasters and emergencies, briefly tooks at the changing causes and consequences of disasters and discusses some of the factors that influence people in deciding if they should respond to the need for help.

Contents	
Introduction	1
Types of disasters	1
Consequences of disasters	3
Definitions of disasters	5
Defining emergencies	5
Disaster response	6
Increase in disasters	10
From response to prevention	13
Further information	13



This quide covers a broad range of natural, technological, social and complex disasters ncluding failed states. Whilst it cannot provide ready solutions for particular situations, it raises important issues to consider when aid interventions are being planned.

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GUIDE 4

Domestic water containers: an engineer's guide

This guide examines the range of domestic water containers commonly found in low-income countries and explores the role that water containers found in low-income countries and explores the role that water containers have in ensuring that household water supplies are adequate and safe. It also explains why planning for a water supply system should not end at the public tap or village well but extend to the place where the water is used. Understanding the ways in which people use water containers and designing the supply system to take account of this will help engineers to provide a better and safer service.

Introduction	1
Uses of water container	's1
Design of containers	
Containers for anal clea	nsing14
Water containers for ha	ndwashing14
Treatment systems	16
Maintenance	18
Water point design	18
Summary	18
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In this guide, the term water container includes pots, vessels, buckets, jerrycans or used at household level. Tanks on vehicles and carts are not di

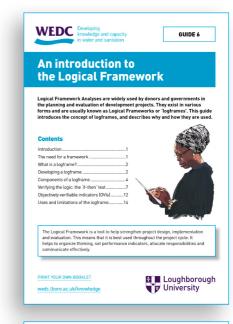
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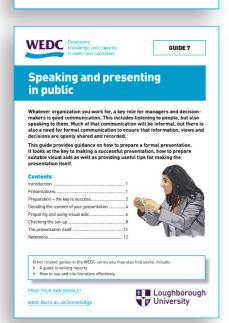
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GUIDE 9

Writing reports

There are numerous different formats and styles of writing, from an There are numerous different formats and styles of writing, from an informal letter or e-mail, to a formal government prept. Each has itself could be defined as an effective one, that is, one that produces its intender essults. If the author relates directly to the objectives by writing a well-structured document in clear language, it is more likely to gain attention and be effective. An effective report gives the writine, and the organization, a professional image, makes a good impression, and persuades others to take the work seriously. This guide will help you to write such a report.

Introduction	1
Types of reports	1
The writing process	3
Heading one	5
Organizing the information	8
Structuring the Report	14
Writing the report	19
Format	24
Conclusion	24



The water and sanitation sector can be very complex, with many different profess working together at different times of the project Cycl. Reporting the decisions, activities and outcomes of studies, visits, discussions and practical work helps communicate and record important information. A well-written report is easy to read and adds to the effectiveness of any project.

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WEDC Developing knowledge and capacity

Selecting water, sanitation and hygiene indicators

For the effective management or investigation of a water, sanitation or hygiene project, the manager or researcher has to be aware of the current ryguene project, rel natural pivor point to be able to review it of uncertainty as state of the project call any givor point to be able to review and suffection and measure put cross towards its goal. Many indicators of progress can be measured but collecting and analysing information is expensive, so choosing measured but indicators to use and deciding when, where and how to measure them is important. This guide helps with this decision-making proteon is important. They guide helps with this decision-making proteon to the provided of the property of the provided of the provid

Introduction	1
Why measure?	1
Who are measurements for?	3
What is an indicator?	5
How to select indicators	10
What to measure?	12
How many to measure?	14
Data quality	23
Standards and targets	25
Bibliography and references	26



This guide explores the nature of a good indicator, whether the indicator is for the Insiguite exportes in tentule or a gloot indicator, written in influence in a five day-to-day monitoring of water utility performance, emergency assessment of water resources or an in-depth assessment of attitudes about hand-washing, it does not set out to prescribe what should be measured, but describes the process of selecting what to measure and when and where to measure it.

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GUIDE 10

How to use, cite and reference literature effectively

Most of what we know, we learn from other people. Much of this information is accepted without question, but as learning progresses to a higher level las it does when studying towards a university degreel suthents are expected to appraise critically what they are learning, judging the evidence and questioning what is presented. Being able to locate, organize and compare different sources of information is a core skill required of students and graduates.

Contents	1000
Introduction1	
Learning from others1	4
A good reference5	
How to cite work9	
Bibliographic references14	20/1
Citation conventions22	
Non-academic referencing25	AND
References	400
a 2	

this misconduct is becoming easier to detect. This guide presents an overview of why the use of other people's work is encouraged at university, but only within certain conditions and subject to particular standards and conventions





GUIDE 12

The Sphere Project

Humanitarian Charter and Minimum Standards in Disaster Response

The Sphere Project is an initiative to determine and promote standards by which the global community responds to the plight of people affected by disasters. This guide describes the format and content of the handbook produced by the project.

Contents

Background	
The aims of Sphere	
Humanitarian Charter	
Fundamentals of humanitarian action	
Core Standards	
When to use Sphere	
Who uses Sphere?	
Where are all the numbers?	
Who polices Sphere?	



Humanitarian aid is material or logistical assistance provided for humanitarian purposes, remains and as a manual and objects a assessment proposed on inclination and purpose typically in response to humanitarian crises including natural disaster and main-made disaster. The primary objective of humanitarian aid is to save lives, alleviate sulfering, and maintain human dignity. It may therefore be distinguished from development aid, which seeks to address the underlying socioeconomic factors which may have led to a variety. crisis or emergency.

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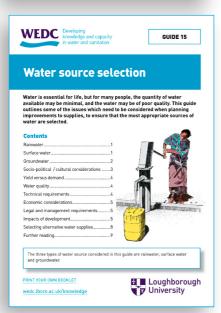
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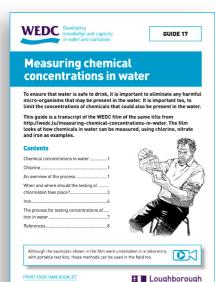








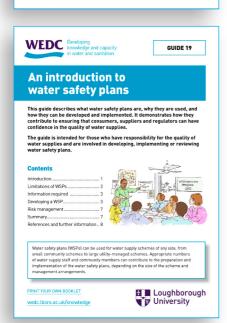


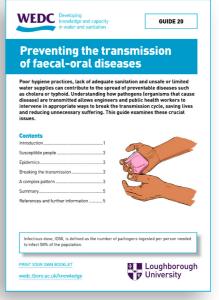


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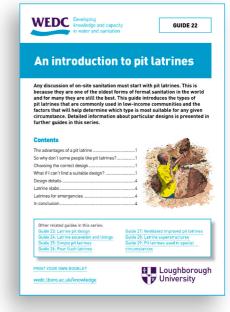




















GUIDE 25

Simple pit latrines

Pit latrines are one of the oldest forms of formal sanitation in the world and for many they are still the best. Pit latrines are simple to build and can be constructed using local materials and technologies. Compared with other forms of sanitation they are relatively cheap, easy to operate and maintain and, if properly used, help prevent the spread of excreta-related diseases. For most tow-income communities in the developing world, the pit strine in one form or another will be the most appropriate means of excrete disposal.

Contents

How do pit latrines work?1
Simple pit latrines1
Components3
The mound5
The toilet building5
Problems with simple pit latrines6



This guide describes how pit latrines work and the components of pit latrines. It also examines some of the main problems that can arise with this simple form of sanitation.

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GUIDE 27

Ventilated improved pit (VIP) latrines

The addition of a went pipe to a simple pit latrine is one way of reducing the missance of files in the cubic is the five cubic is well clean and dark. This type of latrine is called a ventilated improved pit (VIP) latrine. There are a number of designs to suit different situations but they all work in much the same way. This guide describes how they work and presents various designs and design details.

Contents

willy builtu a vir tau ille:
Controlling flies
Spiral VIP latrines
Disadvantages of VIP latrines
Maintaining the flow of air
Offset latrines
Materials for vent pipes
The fly screen
Placement of the latrine
Twin pit VIP latrines



Although the main focus of this guide is on the use of ventilated improved pit latrines, many of its recommendations will be relevant to other types of latrines too.

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GUIDE 26

Pour-flush latrines

Simple latrine pits offer a basic level of service to the user. Pour-flush latrines provide an improved option in terms of use, maintenance and construction. They are a cross between a pit latrine and a septic tank or sewer. A small amount of water is used to flush excreta out of a collection pan, down a short pipe and into a pit. A water trap, if fitted, fills with water to form a seal and isolates the pit from the user – an effective way of controlling smells and files.

Conten

Improvements on a basic pit latrine	1
Pans	2
Water traps	2
Connecting pipe	3
Using pour-flush latrines	4
Latrine configurations	4
Simple pour-flush latrine	4
Pit contents	7
Ventilation	8



Pour-flush latrines are an on-site 'wet' option; they require a regular supply of water for flushing, but considerably less than a flush toilet discharging to a sewer or septic tank.

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GUIDE 28

Latrine superstructures

A latine superstructure is a shelter which provides privacy and protection for the user of the latine. Superstructures can be built from a variety of materials ranging from bricks, blocks and stone to corrugated metal sheuts watte and daub and, in emergencies, even plastic or sackcloth. This debig highlights some of the important factors to be considered when designing and building a latine superstructure.

Content

Privacy, protection, health	. 1
The involvement of users	.1
Shape [plan view]	.1
Location	. 2
Ventilation	. 2
Lighting	.3
Access	.3
Design and materials	5
Fired and sun-dried bricks	. 7
Deser	c



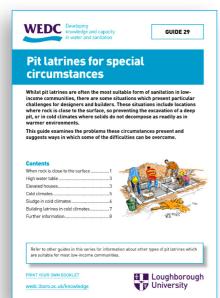
For detailed information, refer to A Guide to the Development of On-site Sanitation
The reference is given on page 8.

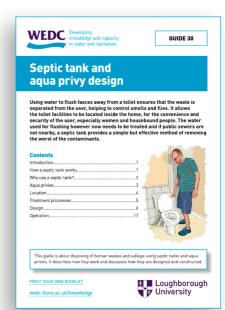
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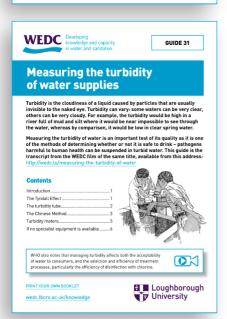
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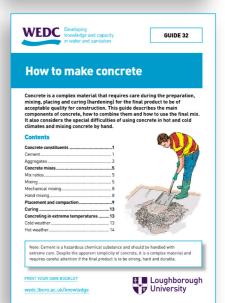




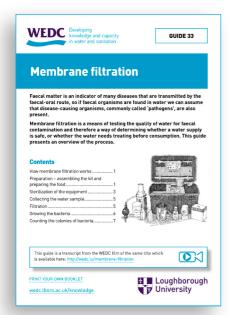


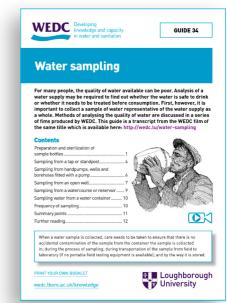












Mobile notes

http://wedc.lu/washnotes



About WEDC

The Water, Engineering and
Development Centre is one of the
world's leading education and research
institutes for developing knowledge
and capacity in water and sanitation
for sustainable development and
emergency relief.

We are committed to the provision of effective, evidence-based and appropriate solutions for the improvement of basic infrastructure and essential services for people living in low- and middle-income countries. With over 45 years of experience, we offer expert advice and quality learning opportunities for sector professionals.

Founded in 1971, WEDC is based in the School of Civil and Building Engineering at Loughborough University, one of the top UK universities. Being a part of a leading university gives us a recognised platform of independence and quality.

What makes us stand out from the crowd is our outreach to practitioners. We use our knowledge base and our applied research work to develop the capacity of individuals and organizations throughout the world, promoting the integration of social, technical, economic, institutional and environmental activities as foundations for sustainable development.

Visit our website to find out more about our postgraduate and professional development programmes (MSc, Diplomas and postgraduate certificates available at the University or by distance learning); our research; our advisory services; our international conferences; and our extensive range of information resources which are free to download from our knowledge base.

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